

CITY COUNCIL AGENDA JUNE 12, 2017



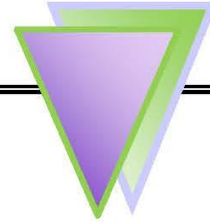
Summer 2017 Movie List:

June 16
Secret Life of Pets

July 14
Finding Dory

June 30
The Jungle Book

July 28
Sing



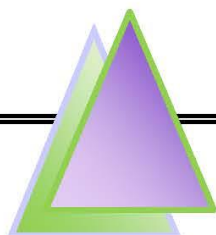
ROCKY MOUNT CITY COUNCIL VISION STATEMENT

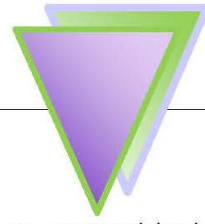
*Rocky Mount is a City composed of people
of diverse backgrounds, heritages, and interests
with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity
to realize their full potential
through individual initiative and community support.*

*Its citizens enjoy and value the benefits
of efficient, cost-effective and responsive public services,
a strong and diversified economy,
and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history
while responding to the challenges and opportunities
of regional and global change in a proactive and realistic manner.*





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

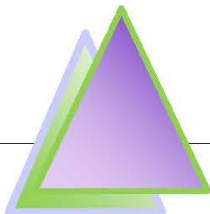
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

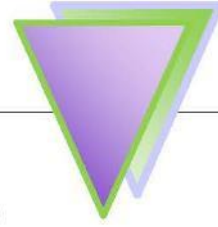
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

W. B. BULLOCK, MAYOR PRO TEM

(Ward 6)

ANDRÉ D. KNIGHT (Ward 1)

REUBEN C. BLACKWELL, IV (Ward 2)

LAMONT WIGGINS (Ward 3)

LOIS WATKINS (Ward 4)

TOM ROGERS (Ward 5)

CHRIS MILLER (Ward 7)

CITY STAFF

STEPHEN W. RAPER, *Interim City Manager*

PAMELA O. CASEY, *City Clerk*

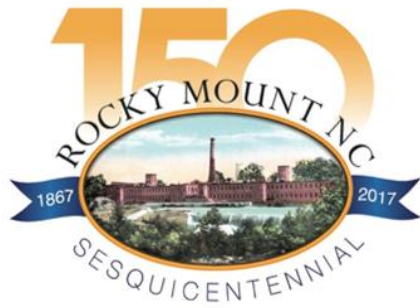
TASHA LOGAN FORD, *Assistant City Manager*

THOMAS MOTON, JR., *Assistant City Manager*

TAMEKA KENAN-NORMAN, *Public Affairs Manager*

RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, JUNE 12, 2017 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held May 22, 2017 and Budget Meetings Held May 30 and 31, 2017. [\(View\)](#)
5. Presentation and Recognition: [\(View\)](#)
 - a. Adoption and Presentation of Resolution Recognizing the Heroism of Joyce Parker and Milton Batts;
 - b. Presentation of Proclamation Proclaiming the Week of June 11-17, 2017 as Stormwater Awareness Week in the City of Rocky Mount to Public Works and Water Resources Director Jonathan Boone;
 - c. Presentation of Proclamation Proclaiming the Month of June 2017 as Men's Health Month in the City of Rocky Mount to Reverend Thomas L. Walker, Pastor of Ebenezer Missionary Baptist Church.
6. Petitions to be Received from the Public.

Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored

7. CONSENT AGENDA:

A. Temporary Street Closures:

1. Consideration of Request from Pastor Keith Moore, Abundant Life Ministries, to Close the 500 Block of Mill Street (between Grace and Wilkinson Streets) from 11:00 a.m. to 3:00 p.m. on Saturday, July 8, 2017 for the Church's 8th Annual City-Wide Festival (rain date July 15, 2017); and 2. Request from Michael Varnell, Fire Chief, to Conduct a Fireworks Display at 300 Barnum Road (City of Rocky Mount Sports Complex) on Monday, July 3, 2017 - Event Time 9 p.m. – 10:00 p.m. (Alternate date - July 10, 2017); [\(View\)](#) and
2. Consideration of Request from Steve Yetman, City Engineer, of an Ordinance Approving Temporary Street Closing for the City's Annual Independence Day Celebration (ordinance adoption requirement of NCDOT standards):

- Closure of North Church Street (US 301 Business) from US 64 to Airport Road (SR 1542) from 8:45p.m. to 9:30 p.m. on Monday, July 3, 2017. [\(View\)](#)

B. Consideration of the Following Tax Releases and/or Refunds: [\(View\)](#)

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager.
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council.

C. Consideration of Budget Ordinance Amendment for Fiscal Year 2016-2017 (increases General Fund relative to sponsorship revenues from Coca-Cola - \$5,508). [\(View\)](#)

Recommended Action: Approve Consent Agenda (inclusive of approval of street closings, adoption of Ordinances and approval of tax releases).

8. **Public Hearing** Relative to the Proposed Budget for FY 2017-18. [\(View\)](#)

Recommended Action: Receive Public Comment.

9. **Public Hearing** and Explanation of Feasibility Study Relative to Annexation No. 310 – Wayne and Frances Coley/SR 1402. [\(View\)](#)

Recommended Action: 1) Explanation of Feasibility Study by the City Manager; and
2) Acknowledge Receipt of Feasibility Study and Adopt Ordinance Extending the Corporate Limits.

10. **Public Hearing** Relative to the Proposed Closing of Fourth Street Between Pin No. 375940169100 and Pin No. 375940148800. [\(View\)](#)

Recommended Action: Adopt Resolution Ordering Street Closing.

11. Consideration of Ordinance Approving the Following Administrative Policies (reduces various electric rate schedules and increases Load Management Credits; provides overall 5% retail rate revenue reduction). [\(View\)](#)

- Policy No. VI.8 Load Management Program
- Policy No. X.7.2 Electric Rate Schedule – Residential Service
- Policy No. X.7.3 Electric Rate Schedule – Small General Service
- Policy No. X.7.4 Electric Rate Schedule – General Seasonal Service
- Policy No. X.7.5 Electric Rate Schedule – Medium General Service
- Policy No. X.7.7 Electric Rate Schedule – Large General Service
- Policy No. X.7.33 Electric Rate Schedule – Electric System Facilities Fee
- Policy No. X.7.34 Electric Rate Schedule – Industrial Service

Recommended Action: Adopt Ordinance Amending Electric Rate Schedules.

12. Consideration of a Proposal from the John Hackney Agency for Property and Liability Insurance Services for Fiscal Year 2018: [\(View\)](#)

- Primary Carrier: Travelers Insurance Company - insurance program not to exceed \$1,175,000 (6% increase/broker's fee reduced 11%)

Recommended Action: Approve Proposal.

13. Consideration of Water Assessment Contract with Tomorrow Shannette Williams for Water Service at 1020 Compass Creek Drive (\$3,565 – total assessment). [\(View\)](#)

Recommended Action: Approve Contract and Authorize the Mayor to Execute the Same on Behalf of the City.

14. Consideration of Contract Amendment with CH2M Hill North Carolina, Inc. (amends scope of work to include design bidding, contract administration and inspection of work required to rehabilitate first 2,000 feet of 54” outfall and modeling portions of 54” outfall further downstream and along 27” Beech Branch Outfall – increases contract by \$328,100). [\(View\)](#)

Recommended Action: Approve Contract Amendment and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

15. Consideration of Purchase Agreement – Easement with CSX Transportation, Inc. for Rocky Mount Battleboro Cemetery for Construction of a Retaining Wall on CSX Property (allows CSX to inspect, maintain and repair retaining wall via access from cemetery - \$1,955). [\(View\)](#)

Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

16. Consideration of Municipal Agreement with the North Carolina Department of Transportation [WBS Elements: 39930.3.2/TIP #: U-4762] for Construction of Sidewalk on Springfield Road (City responsible for 40% of actual costs – estimated @ \$45,500). [\(View\)](#)

Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

17. Consideration of Proposals from Oakley Collier Architects (\$61,000) and Mission Critical Partners (MCP) (\$57,000) for Design Services Associated with Standing Up a Backup 911 Center (Public Safety Answering Point [PSAP]) at Fire Station 7 (also includes installation of sprinkler system and various other improvements) – total of \$118,000. [\(View\)](#)

Recommended Action: 1) Approve Proposals;
2) Authorize the Mayor and City Clerk to Execute Contracts; and
3) Adopt Budget Ordinance.

18. Consideration of Award of Bid for CenturyLink Phone System @ a Total Cost of \$157,050.98 (purchase proposed to be made in accordance with NCGS 143-129(e) (6) – bidder approved as sole source provider based on Standardization or Compatibility). [\(View\)](#)

Recommended Action: Award Bid as Recommended and Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council’s Award.